

Title: Using Commas and Semicolons (Police)

Objectives Students will use commas and semicolons in sentences.												Time frame to Complete 30 minutes									
												NRS EFL 4									
Stackable Certificate Documentation	Technology	Study / Life skills	EL-Civics	Career Pathways	Police	Paramedic	Fire Rescue	Medical Asst.	EKG / Cardio	Phlebotomy	Practical Nursing	Healthcare Admin	Pharmacy Tech	IMT	AMT	HVAC	Welding	Other:			
					X																
Standard(s) Addressed in Lesson Convey Ideas in Writing																					
Benchmark(s) Addressed in Lesson W. 4. 14 Write simple, compound, and complex sentence structures based on the writing situation. W. 4. 16 Punctuate writing correctly using semicolons.																					
Materials Handouts on comma and semicolon usage from textbook or http://www.floridatechnet.org/GED/LessonPlans/LanguageArtsWriting/LAW%20Lesson%201%20Punctuation.pdf "The Comma" "The Semicolon" "Comma and Semicolon Worksheet" "Comma and Semicolon Worksheet/Answer Sheet" Teacher-created Comma and Semicolon Worksheet Paper Pencil																					
Learner Prior Knowledge The student(s) should be able to write simple and compound sentences.																					
Activities <u>Step 1</u> Model how to make a comma and semicolon on the board. State that semicolons are generally used in place of a period. State that commas can never be used to replace a period. State that a semicolon is used to separate a series or list in which commas are already a part (i.e. listing cities with states). Sample: We traveled through Indianapolis, IN; Chicago, IL; and Milwaukee, MN on our way west to Seattle, WA. <u>Step 2</u> Distribute the four handouts. Review the comma and semicolon rules with the students. Go over the examples.																					

Step 3

Students punctuate the example sentences on the third handout independently or in pairs.

Step 4

Teacher and students will correct the example sentences together using the answer key provided. Discuss errors and re-teach any rules the students did not understand.

Step 5

Students complete the teacher-created worksheet independently. If more practice is needed, students may write sentences on their own – one using a comma, one using a semicolon.

Assessment/Evidence

70% correct demonstrates proficiency; 90% correct demonstrates mastery
Put students' completed worksheets in portfolio to demonstrate mastery of benchmarks.

Adaptations for Beginning Students

Teacher checks for comprehension and gives one-on-one instruction on the missed areas.

Adaptations for Advanced Students

Students write 3-5 sentences on their own to quiz to the class

Teacher Reflection/Lesson Evaluation

This lesson was created by Middletown ABLE.

COMMA AND SEMICOLON WORKSHEET

Insert commas and semicolons to correctly punctuate the sentences.

- 1) Officers must remember to log the date time and location on each police report and on supporting documents.
- 2) On April 2 2010 the suspect a female with a red hair was recorded entering the Super Savings Mart 15 minutes before the robbery.
- 3) Officer Jones we appreciate your quick action.
- 4) Security posts are as follows: Doran and Nicholson at the front door Petty and Moore at the side entrance Finkleman and Curtis at the back door and Michaels Callahan and Miller patrolling the lot.
- 5) As a result he was charged with criminal mischief.
- 6) The court order dated 2009 had expired the previous year.
- 7) Only Michelle Bates the prosecutor assigned to the case may view the evidence this afternoon.
- 8) However if the defense attorney asks to see the evidence he can have access pending verification that he is officially on the case.
- 9) Yes back-up is on the way.
- 10)** Case documentation is confidential during the investigation specific details cannot be made public until charges are filed.

COMMA AND SEMICOLON WORKSHEET

Answer Sheet

- 1) Officers must remember to log the date, time, and location on each police report and on supporting documents.
- 2) On April 2, 2010, the suspect, a female with a red hair, was recorded entering the Super Savings Mart 15 minutes before the robbery.
- 3) Officer Jones, we appreciate your quick action.
- 4) Security posts are as follows: Doran and Nicholson at the front door; Petty and Moore at the side entrance; Finkleman and Curtis at the back door; and Michaels, Callahan, and Miller patrolling the lot.
- 5) As a result, he was charged with criminal mischief.
- 6) The court order, dated 2009, had expired the previous year.
- 7) Only Michelle Bates, the prosecutor assigned to the case, may view the evidence this afternoon.
- 8) However, if the defense attorney asks to see the evidence, he can have access pending verification that he is officially on the case.
- 9) Yes, back-up is on the way.
- 10) Case documentation is confidential during the investigation; specific details cannot be made public until charges are filed.